Asylum Processes

The EUAA supports Member States in the continuous improvement of the efficiency and quality of their asylum systems. To that end, the EUAA Asylum Processes Network and Exclusion Network exchange good practices and challenges and recommendations during practical cooperation meetings. Through these networks the agency facilitates and coordinates the development of practical guides and tools for the use of national asylum administrations on all key aspects of the asylum process. Within these networks efficiency and quality of the asylum procedures are further strengthened by specific focus on quality management and digital innovation.
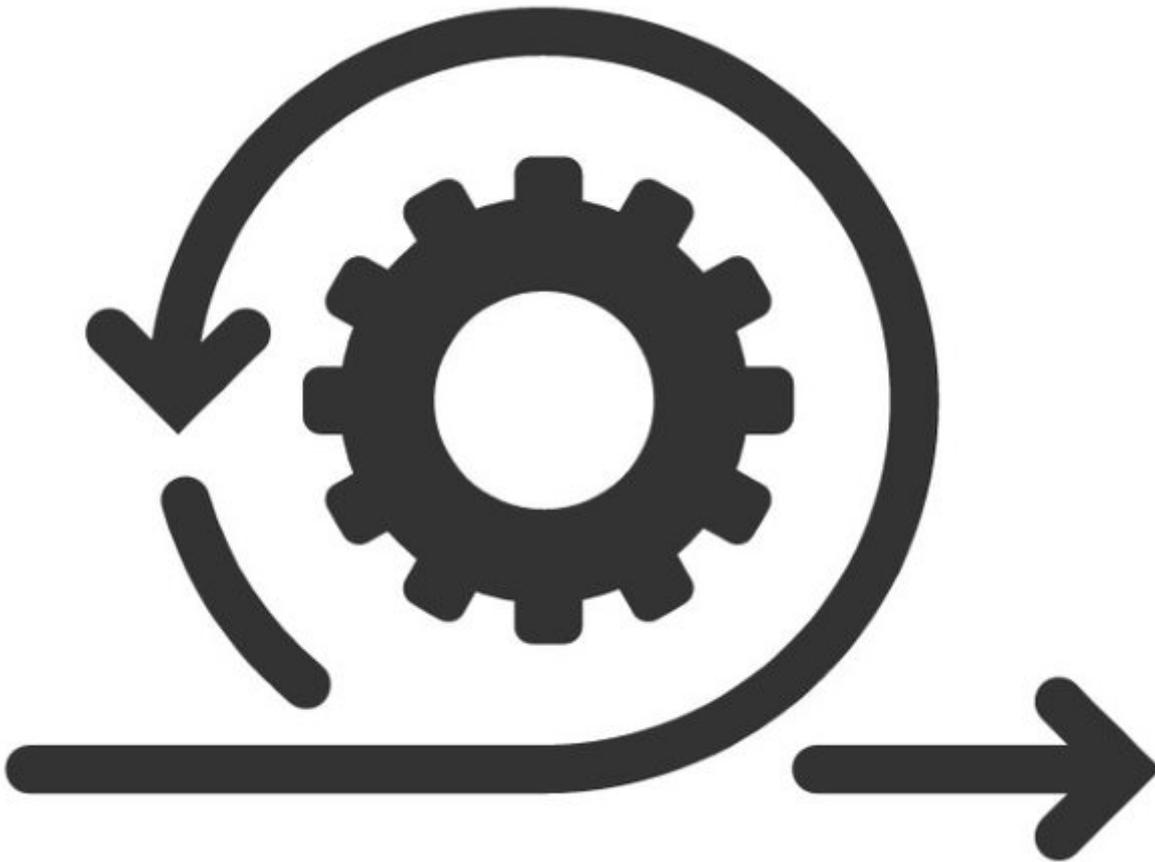
Asylum Processes Network

Exclusion Network

Quality Management

Digital Innovation

Asylum Processes Network

The **EUAA Asylum Processes Network** consists of national contact points specialised in the management and improvement of the asylum processes and quality assurance systems.

Members of the network can access its member area.

Priorities 2025

In 2025, the Pact on Asylum and Migration will be central in the planning of activities.

Thematic network meetings

At least four thematic network meetings will be organised throughout 2025 to support the preparation of the implementation of the Pact. The meetings will be focussing on various topics, for example, operational standards, subsequent applications, information provision, legal counselling, border procedure, registration/lodging,

contingency planning, safe country concepts, prevention of secondary movements. The EUAA-IGC-GDISC conference on digital innovation, will be held in June in Malta.

Practical guides and tools

With the entry into force of the Pact on Migration and Asylum, the EUAA practical guides and tools are further developed or adapted to the new legislation to ensure that all new key elements of the asylum procedure are covered. This considers the following practical guides and tools:

- Guidance on the organisation of the provision of free legal counselling
- Recommendations on the audio recording of the personal interview
- Guidance on asylum procedure: operational standards and indicators - update
- Practical guide on the safe country concepts
- Guidance on the asylum border procedure
- Practical Guide on the accelerated procedure
- Practical guide on the implementation of the cessation clauses (update)
- Practical Guide on qualification (update)
- Practical Guide on subsequent applications (update)
- Practical Guide on registration (update)
- Toolkit on Access to the Asylum Procedure (update)
- Practical Guide on Information Provision in the Asylum Procedure (update)
- Guidance on remote interviews (in cooperation with the Network of Dublin Units)
- Information leaflets on the rights and obligations of applicants under the Asylum Procedures Regulation

Besides, the following practical guides and tools are being developed:

- Practical Guide on Membership of a Particular Social Group (update)
- Self-assessment tool for the quality in the asylum procedure
- A glossary of religion-related terms to support interpreters in the religion-based interviews

Exchange Programme

On 22-23 January 2025, the exchange visit on backlog management, hosted by the French asylum authority OFPRA, took place.

Due to the activities that have been planned in response to the needs that derive from the Pact, no more exchange visits are envisaged for 2025.

Practical guides

The [EUAA practical guides and tools](#) developed by the Asylum Processes Network aim to support asylum officers with their daily work, offering clear and high-quality guidance that reflects common European standards. The practical guides and tools are developed through a working group of Member State experts and are consulted with the European Commission, UNHCR, civil society organisations, other relevant international organisations, academia as well as the EUAA Asylum Processes Network before they are adopted by the Management Board of EUAA.

Thematic Network meetings

The EUAA organises meetings to exchange perspectives, discuss challenges and formulate common solutions. In addition to the annual meetings of the Asylum Processes Network, thematic meetings are organised on a variety of topics. These include registration and lodging procedures; personal interview; and the examination of an application for international protection as well as efficiency in the asylum procedure; special procedures; litigation processes; and backlog management strategies, etc.

> **As an example of the outcome of a thematic meeting, please consult the report [The Job of the Case Officer](#).**

Exchange programme

The Asylum Processes Network exchange programme aims to facilitate the exchange of knowledge, experience, and best practices between EU+ country national asylum administrations. It provides the participants with a better understanding of projects, practices and initiatives and allows interaction with key stakeholders. The main objectives include:

- Foster the mutual learning process between the EU+ countries participating in the programme through explanation of the context, site visits, peer-to-peer discussions, interviews with local stakeholders, joint workshops, job shadowing, etc.;
- Focus on practical cooperation activities and peer-to-peer collaboration so that participants can obtain a real time experience of the implementation of asylum processes;
- Openly discuss the advantages and limitations of different processes;
- The visiting countries and the host country will both benefit from exchanging experience, identifying best practices, and providing structured feedback.

Exclusion Network

In 2017, the EUAA established a specialised network of national contact points from the EU and associated countries with the aim of strengthening practical cooperation on issues related to the exclusion from qualification for international protection.

The network also cooperates with the European Commission, the United Nations High Commissioner for Refugees (UNHCR), other EU agencies and relevant partners for the exchange of information and expertise in the field.

Members of the network can access its [member area](#).

Priorities 2025

In 2025, the Exclusion Network will discuss on ways to enhance cooperation in the framework of the implementation of the Pact on Migration and Asylum. Updates of the practical guides on exclusion will be launched in the course of the year to align our guidance with the changes introduced by the Pact. The Network will continue to work on facilitating the exchange of relevant practices on exclusion between the EU+ countries.

Practical guides

- [Practical Guide on Exclusion for Serious (Non-Political) Crimes](#)
- [Practical Guide: Exclusion](#)

[Network meetings](#)

National contact points engage in information sharing, consultation and exchange of knowledge and good practices on exclusion from international protection, including on matters of withdrawal of such protection.

No information on individual cases or personal data of third-country nationals or stateless persons is exchanged. The EUAA coordinates the activities of the network, including the organisation of meetings and facilitates all direct communication between its members.

The network meets annually to discuss developments during the year and the priorities for the following year. In addition, thematic meetings are organised to address specific needs and challenges concerning, for instance, the detection of potential exclusion cases, the cooperation with relevant actors, evidence particular to exclusion cases, procedural and legal issues, etc.

Quality Management

Quality management systems ensure fair, transparent, and efficient asylum procedures according to the legal standards and policies in place

The EUAA Quality Management within the Asylum Processes Network includes the following **activities and tools**.

☐ **Quality Matrix**

One of the main EUAA processes to support Member States in improving the quality of their asylum systems is the EUAA quality matrix process.

The EUAA quality matrix process aims to comprehensively map Member State practices, to analyse Member State support needs and to provide solutions through the following activities:

- **Thematic mapping**. EU and associated countries respond to a questionnaire relating to a key element of asylum.
- **Thematic meeting**. The key findings from the thematic mapping are presented to the EU and associated countries.
- **Thematic report**. Following the thematic meeting, a thematic report is drafted. After consultation with the EU and associated countries the report is published and used internally.
- **Practical tools**. The EUAA develops practical tools based on the information collected in the particular phase of Quality Matrix process and on Member States'

expertise.

The EUAA has produced numerous quality matrix reports covering all core aspects of the asylum procedure, reception and Dublin. This includes access to procedure, personal interview, evidence assessment, eligibility, exclusion, special procedures, appeals procedure, withdrawal of international protection, content of international protection, etc. Certain quality matrix reports on the core asylum aspects are now being updated.

Quality matrix reports are intended for internal use by the asylum administrations in EU and associated countries. They are therefore only available to the members of the Asylum Processes Network, accessible through the restricted area.

Over the years, quality matrix meetings were organised focusing on various topics, including content of protection, withdrawal of international protection, reception conditions, appeals procedure, Dublin procedure, special procedures, identification of persons with special needs, access to procedure, exclusion, quality and eligibility, quality and evidence assessment, quality and personal interview.

☐ Quality tools

- ### Operational standards and indicators

  One of the core tools that quality management systems make use of in order to plan, assess, monitor and improve the asylum processes in place are standards and indicators. Operational standards and indicators support the EU and associated countries in the practical implementation of key provisions of the asylum procedures directive to achieve fair and effective asylum procedures and to strengthen the Common European Asylum System.

    - [Guidance on Asylum Procedure: Operational standards and indicators](#)

- ### Quality Assurance Tool

  The objective of the quality assurance tool is to provide the EU and associated countries with a common framework to systematically assess the quality of asylum interviews and decisions based on common EU standards. The tool can be used for performance assessment, periodic quality review and audits. It can be

used to assess the level of quality on an individual level as well as on a process level. The tool also forms a means to detect specific needs and plan relevant follow up measures.

- [Quality Assurance Tool](#)

☐ Quality Management meetings

The EUAA organises regular meetings dedicated to the topic of quality management in asylum procedures. The quality management meetings aim to facilitate practical cooperation, mutual learning, and exchange of information on mechanisms, practices, and initiatives regarding the implementation, monitoring and follow up of asylum procedures.
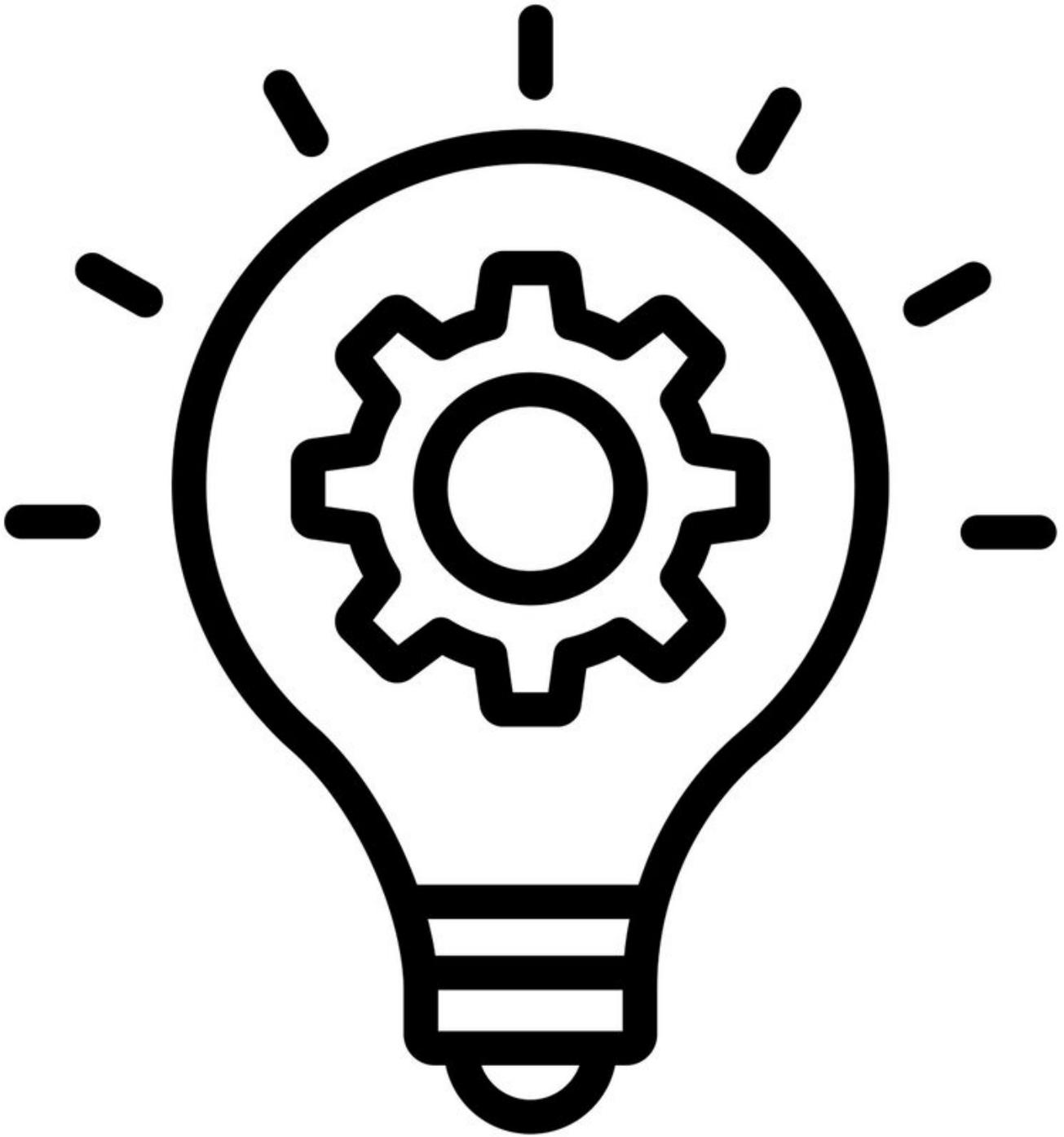
☐ Quality support to operations

The EUAA aims to support the assurance of quality during the implementation of the EUAA operational activities in the field, in order to promote the CEAS and common standards in the field. Furthermore, the EUAA aims at capacity building for national quality assurance systems and establishes lifecycle support depending on the situation in the field and the Member State's needs.

This is achieved through a toolbox of measures:

- Promotion of the 'four eye principle' through the team leader model/concept;
- Application of the quality assurance tool (QAT);
- Promotion of a consultation culture on quality through dedicated meetings and platforms that engage both the EUAA and the host authorities;
- Support in development of standard operating procedures, templates, guidance, and tools;
- Provision of advice and expertise;
- Support in quality review exercises on interviews and recommendation reports issued in the field.
- Delivery of workshops on EUAA practical guidance and tools. This [catalogue](#) presents the current workshops that are delivered to the EUAA Asylum Support Teams and staff of asylum administrations.

Digital Innovation

The digitalisation of asylum processes is essential in order to improve the efficiency of asylum procedures and create scalable processes that can cope with sudden increases of new applications.

The COVID-19 pandemic boosted the interest in technological/digital tools. In response, the Asylum Processes Network collected and presented information on these new initiatives and

developed practical recommendations on [online registrations](#) and on [remote interviewing](#).

Besides investing in digitalising its own practical guides and tools, through networks the EUAA also closely follows the significant efforts made by countries in innovating their asylum and reception systems.

In 2020 an intra-EUAA horizontal Asylum Digital Innovation Group was established. The group facilitates the exchange of information on asylum and reception-related digital innovation projects in the EU and associated countries and also within the EUAA.

In 2023, [EUAA strategy on Digital Innovation](#) was endorsed by the Management Board. This strategy creates a framework to enhance the effectiveness of the CEAS by supporting EU+ countries in a meaningful digital transformation of asylum processes. It provides a vision and proposes an actionable programme for the EUAA to become a centre of expertise in digital transformation of asylum and reception processes. Its aim is to identify and facilitate synergies among EU+ countries' digitalisation efforts and facilitate the exchange of innovative tools and practices.

In line with the Strategy on Digital Innovation, in 2025, the Asylum Processes Network will work towards the implementation of three flagship projects:

- Common European platform to identify the country of origin of applicants through language assessment (LADO)
- Self-registration tool
- Digital casework assistant

Moreover, on 3-4 June 2025, the biannual conference on digital innovation will take place in Malta, in hybrid format. As previous editions, the conference will be organised jointly with the networks of General Directors of Immigration Services Conference (GDISC) and Intergovernmental Consultations on Migration, Asylum and Refugees (IGC). The conference will focus on the digital innovation initiatives that support the implementation of the Pact as well as on the use of artificial intelligence in migration procedures.

Related content

- [Vulnerability and Special Needs](#)
- [Dublin Procedure](#)
- [Case Law Database](#)
- [Information and Documentation System](#)
- [Data Analysis and Research](#)
- [Country Guidance](#)
- [COI Portal](#)
- [Query Portal](#)